

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title Detention officer  
Effective Date 03.30.2020

Employee Name Jamal Watkins  
Employee SS # 1267

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention Officer new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 15.50

Job references checked (if applicable)  
 Background checked (if applicable)  
 Driving Record checked (if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted

Signature [Signature]

Date 03/24/2020

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MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title Detention Officer  
Effective Date 03.30.2020

Employee Name Horace Gentry  
Employee SS # 6134

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: Detention Officer new position or replacement

if so, whom? Mondarius Simmons

Rate of Pay \$ 14.50

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted

Signature [Signature]

Date 03/24/2020

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MADISON COUNTY  
PERSONNEL ACTION

Department MCTDC Employee Name ERIC ELSEY  
Job title Detention Officer Employee SS # 4127  
Effective Date 03.30.2020

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention Officer new position  or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 14.50

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 03/24/2020

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**Administrative paperwork**

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MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title Detention Officer  
Effective Date 03.30.2020

Employee Name Mekhi Ross  
Employee SS # 3880

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention Officer new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 14.50

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Hustad Signature [Signature] Date 03/24/2020

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MADISON COUNTY  
PERSONNEL ACTION

Department MCDC  
Job title Detention Officer  
Effective Date 03.30.2020

Employee Name Deborah Fields  
Employee SS # 30164

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: Detention Officer new position or replacement  if so, whom?

Rate of Pay \$ 14.50 Tiffany Moore

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey R. Husted Signature [Signature] Date 3/24/2020

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

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P.O. Box 113  
Canton, MS 39046-0113

# Kay Pace

Tax Collector  
Madison County

Canton: 601-859-5226  
Flora: 601-879-9537  
Ridgeland: 601-856-4472  
Toll Free: 800-428-0584

Canton Fax: 601-859-0322  
Ridgeland Fax: 601-898-0731

Office: Tax Collector Employee Name: Lori DuVall  
Job title: Deputy Collector Employee SS #: \_\_\_\_\_  
Effective Date: 3-1-2020

### Hire

Full-time  Part-time  Temporary  Hourly  Salaried   
replacement  new position

Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

### Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ 16.50

### Termination

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

### Approval of Elected Official or Department Head

Printed Name: Kay Pace Signature: [Signature] Date: 3-25-2020

Forward to Administration for Paperwork Processing

### Administrative paperwork

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Canton, MS 39046-0113

Canton Fax: 601-859-0322  
Ridgeland Fax: 601-898-0731

# Kay Pace

Tax Collector  
Madison County

Canton: 601-859-5226  
Flora: 601-879-9537  
Ridgeland: 601-856-4472  
Toll Free: 800-428-0584

Office

Tax Collector

Employee Name

Lillie Jobe

Job title

Deputy Collector

Employee SS #

\_\_\_\_\_

Effective Date

3-1-2020

### Hire

Full-time

Part-time

Temporary

Hourly

Salaried

replacement

new position

Rate of Pay

\$ \_\_\_\_\_

Job references checked ( if applicable)

Background checked ( if applicable)

Driving Record checked ( if applicable)

### Promotion

From Position:

\_\_\_\_\_

To Position:

\_\_\_\_\_

Rate of Pay

\$ \_\_\_\_\_

Rate of Pay

\$ 16.50

### Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

### Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

3-25-2020

### Forward to Administration for Paperwork Processing

#### Administrative paperwork

Copy to Payroll

Initials

Date

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P.O. Box 113  
Canton, MS 39046-0113

Canton Fax: 601-859-0322  
Ridgeland Fax: 601-898-0731

# Kay Pace

Tax Collector  
Madison County

Canton: 601-859-5226  
Flora: 601-879-9537  
Ridgeland: 601-856-4472  
Toll Free: 800-428-0584

Office: Tax Collector Employee Name: Erica Blackmon  
Job title: Deputy Collector Employee SS #: \_\_\_\_\_  
Effective Date: 3-1-2020

### Hire

Full-time  Part-time  Temporary  Hourly  Salaried   
replacement  new position

Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

### Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ 16.50

### Termination

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

### Approval of Elected Official or Department Head

Printed Name: Kay Pace Signature: [Signature] Date: 3-15-2020

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P.O. Box 113  
Canton, MS 39046-0113

Canton Fax: 601-859-0322  
Ridgeland Fax: 601-898-0731

# Kay Pace

Tax Collector  
Madison County

Canton: 601-859-5226  
Flora: 601-879-9537  
Ridgeland: 601-856-4472  
Toll Free: 800-428-0584

Office: Tax Collector Employee Name: Anna C Evans  
Job title: Deputy Collector Employee SS #: \_\_\_\_\_  
Effective Date: 3-1-2020

### Hire

Full-time  Part-time  Temporary  Hourly  Salaried   
replacement  new position

Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

### Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ 16.50

### Termination

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

### Approval of Elected Official or Department Head

Printed Name: Kay Pace Signature: [Signature] Date: 3-25-2020

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P.O. Box 113  
Canton, MS 39046-0113

Canton Fax: 601-859-0322  
Ridgeland Fax: 601-898-0731

# Kay Pace

Tax Collector  
Madison County

Canton: 601-859-5226  
Flora: 601-879-9537  
Ridgeland: 601-856-4472  
Toll Free: 800-428-0584

Office

Tax Collector

Employee Name

Ashleigh Owens

Job title

Deputy Collector

Employee SS #

Effective Date

3-1-2020

### Hire

Full-time

Part-time

Temporary

Hourly

Salaried

replacement

new position

Rate of Pay

\$

  
  

Job references checked ( if applicable)

Background checked ( if applicable)

Driving Record checked ( if applicable)

### Promotion

From Position:

To Position:

Rate of Pay

\$

Rate of Pay

\$

16.50

### Termination

  
  
  

Death

Dismissed

Resigned

Retired

Documentation Attached

### Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

3-25-2020

Forward to Administration for Paperwork Processing

### Administrative paperwork

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Initials

Date

Copy to HR

Copy to Comptroller

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